

# Lessons 1-2 The world of work

1 Decide which suffix each of the words below needs and write the whole job title in the correct column in the table.

-er	-ant	-or	-ian	-ic	-ist
carpenter	accountant	instructor	electrician	mechanic	journalist
plumber	assistant	actor	optician	paramedic	receptionist
cleaner					pharmacist

assist

account

clean

electric

optic

paramed

journal

carpent

instruct

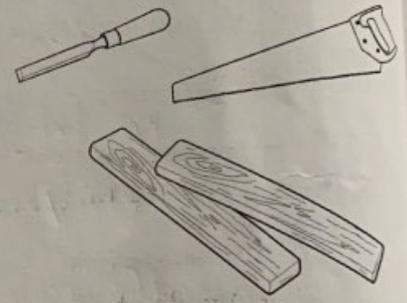
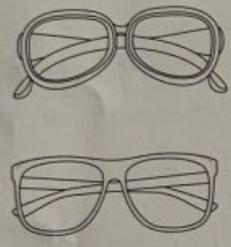
mechan

pharmac

act

plumb

reception



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2 Complete the sentences.

- I would like to have a balcony outside my room. Do you know a good carpenter?
- I love travelling so I would really like to be a flight attendant.
- I'd like to learn to drive. Can you recommend a driving instructor?
- Mum and Dad both work. They haven't got time to clean the house, so they employ a cleaner.
- Oh no! There's water all over the kitchen floor. I think the water pipe is broken. Call the plumber.
- Our neighbour knows a lot about cars. He's a mechanic at the local garage.
- The lights in the house don't work. Do you know an electrician we can call?
- My uncle studied at university. He now works on big building projects all over the world. He's a engineer, architect.

3 Describe the jobs these people do. If you can, say where they work.

- 1 A physiotherapist uses special exercises to help people recover from an injury.  
A physiotherapist works in a hospital.
- 2 A receptionist answers the phone and welcomes visitors.  
A receptionist works in an office or a hotel.
- 3 A taxi driver takes passengers in car. The passengers pay for <sup>journey</sup>  
A taxi driver works in his own car or in official taxi company car.
- 4 A waiter takes orders for food and serves food in a restaurant
- 5 A shop assistant helps people in shop.
- 6 A paramedic helps people who have had accident or ill, before  
they go to hospital.
- 7 An optician examines and measures people's eyes.  
An optician works in a clinic.
- 8 A journalist writes news stories for newspaper or magazine
- 9 A driving instructor teaches people how to drive.  
A driving instructor works in his own car or in an official <sup>school car.</sup>
- 10 A flight attendant helps passengers and servers food and  
drink on a plane.

4 Find and correct the mistakes in the sentences below.

- 1 My father works in a banking.  
My father works in Banking.
- 2 My mother works for publishing.  
My mother works in blishing.
- 3 A receptionist works for a reception area.  
A receptionist works in a reception.
- 4 Would you like to work for finance?  
would you like to work in finance.
- 5 I don't want to work in office.  
I don't want to work in an office.

## Lessons 3–4 Do you have what it takes?

1 What are the 21<sup>st</sup> century skills described below?

EXAMPLE	SKILL
1 I have interesting ideas that are different from everyone else's. For example, my essays are never boring because I write about unusual subjects and I use lots of adjectives.	creativity
2 I don't wait to be told what to do. If there are tests at school, I plan how I will study so I'm ready when it's test time.	proactive
3 When we have group projects at school, my friends always ask me to organise our team and give each member a different job to do.	leadership
4 My presentations are always very clear and easy to understand. I also like listening to my friends' presentations and asking them questions at the end, but I make sure I don't interrupt them while they're speaking.	Communication
5 I always find a solution, even in difficult situations. When the other students don't know what to do, I look at things from different points of view until I find a way forward.	Problem Solving
6 I really enjoy group sports like volleyball or basketball more than single sports like tennis or running. I like being part of a team and working together with my friends to be successful.	team player

2 Choose the correct option.

- 1 Hamdan always has very interesting ideas. He's a very creative / creativity person.
- 2 I think I have strong leader / leadership skills because I'm good at organizing teams.
- 3 It's important to be / have proactive when you run your own business.
- 4 Our teacher has / is good communication skills. It's easy to understand what she says.
- 5 If you want to be a fashion designer, you need to have a lot of create / creativity.
- 6 Salwa is the leader / leadership of our group for the school project.

3 Write three sentences, each using one of *create, creative, creativity* OR *lead, leader, leadership*.

- 1 the idea that's different from everyone is creative
- 2 you can create things by recycling items.
- 3 creativity is required if you want to become a designer.

4 Work with a partner to decide where to put the following phrases of agreement and disagreement.

- I'm with you on that.
- You have a point, but ...
- Absolutely.
- I don't think so, because ...
- That's true.
- I'm sorry but that's not right ...
- You're absolutely right.
- That's not really true.

I agree	I disagree
im with you on that.	you have a point, but.
Absolutely.	I don't think so, because
That's true.	im sorry but that's not right.
you're absolutely right	That's not really true.

5 Disagree with the following statements using the phrases above.

I think homework is not a good thing.  
*I don't think so because we have to do some work at home to remember what we learn in class.*

I think it's fine to stop someone when they're speaking if you have something important to say.

1 I don't think so because you have to them finish what they saying patiently.

It's not necessary to plan ahead. You can wait until the last minute to do things because someone will tell you what to do.

2 I don't think so because you want always have time in the last minute so you must be confident and depend in yourself.

It's better to work alone than with other people. It's always so difficult for everyone to agree because they all want to do things their way.

3 I don't think so because in group work we can come up with creative ideas and everyone will be satisfied with the results.

## Lessons 5–6 A day in the life

1 Read what people say about their jobs and complete the words.

- 1 I teach volleyball to children in our neighbourhood sports centre every week. I don't get paid for it, but I really enjoy working with children and the other teachers. We're all volunteers.
- 2 I work in a zoo. My regular duties are feeding the animals, checking that they've got water, checking the fences, and that sort of thing.
- 3 I work in a call centre for receiving calls for the fire service, the police or the ambulance. You have to learn to be calm so that you can deal with emergencies, such as traffic accidents or fires.
- 4 I'm a dentist. I studied for five years at university and then I worked at a health centre for a few years. Now I'm setting up my own practice, so I need to buy a lot of expensive equipment.
- 5 I'm a firefighter. As part of my job, I go out to check buildings to make sure everything is OK. It's important to inspect buildings because we have to know whether they are safe.
- 6 I work in IT as a computer programmer. You have to make sure you keep up with new technology.
- 7 I work as a nurse. Sometimes I work during the day and sometimes I do the night shift.

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2 Which of the jobs in Activity 1 would you do? Which of the jobs wouldn't you do?

I wouldn't mind being a computer programmer because it's a hard job and very creative.

I wouldn't enjoy being a nurse because think this job for women.

**3** Complete the text with the correct *-ing* forms of the verbs in the box.

• be • check • do • get up • give up • watch • work

I work as a doctor in the Accident & Emergency department of a big hospital. I'm also a volunteer at motor racing events when I'm not working. I don't mind giving up<sup>1</sup> my free time because I enjoy watching<sup>2</sup> the races.

Also, as a hospital doctor, I spend all of my time working<sup>3</sup> inside, so at the end of a hard week I like being<sup>4</sup> outdoors for a change. My duties at race meetings include checking<sup>5</sup> drivers who have had accidents. Sometimes I don't feel like getting up<sup>6</sup> early on a Saturday morning to drive a long way to an event. However, I always enjoy it when I get there, so I keep on doing<sup>7</sup> it!



**4** Rewrite these sentences.

- 1** A good chef makes a new dish several times before serving it to customers.

(Use *practise*)

A good chef practises making a new dish before serving it to customers.

- 2** Firefighters don't always want to train in the gym.

(Use *feel like*)

Firefighters don't always feel like training in the gym.

- 3** My sister has just completed her studies at university.

(Use *finish*)

My sister has just finished studying at university.

- 4** Being a good doctor means that you have to listen to people.

(Use *involves*)

Being a good doctor involves listening to people.

- 5** Computer programmers have to study to stay up to date with the latest technology.

(Use *keep on*)

Computer programmers have to keep on staying up to date with the latest

- 6** If you want to work in marketing, it's a good idea to do a business course.

(Use *suggest*)

If you want to work in marketing, I suggest doing a business course.

# Lesson 7 Practise and prepare

1 Name the jobs below to solve the crossword puzzle.

1 Physiotherapist  
 3 Paramedic  
 6 Electrician  
 8 Taxidriver  
 9 Engineer  
 10 Doctor  
 11 Mechanic  
 12 Writer  
 13 Firefighter  
 14 Cleaner

## Across

- 1 treats injuries using special physical exercises (15)
- 3 gives medical assistance to people in the place where an accident happened (9)
- 6 works with electricity (11)
- 8 drives a taxi (4, 6)
- 9 designs or builds roads, railways, bridges, or machines (8)
- 10 treats patients (6)
- 11 fixes cars (8)
- 12 writes novels, stories or poems (6)
- 13 puts out fires in buildings and forests (11)
- 14 cleans houses and offices or other buildings (7)

## Down

- 1 sells medicines (10)
- 2 repairs taps at home
- 4 checks your eyes (8)
- 5 makes furniture (9)
- 7 cooks in a restaurant

# Lessons 8-9 Today's jobs

1 Write sentences to join the information in the POSITIVE and NEGATIVE column using *but, however, although, even though*.

	POSITIVE	NEGATIVE
Job A	eat food for free	boring
Job B	have a beautiful view of the city below	can't go out with your friends
Job C	work with animals all day	get very fat
Job D	sleep on the job	can fall and get hurt
Job E	surf the Internet all day and night	can't understand what's wrong

Job A: In this job, you can eat food for free. However, you can get very fat.

Job B: In this job, although you have a beautiful view of city below, you can fall and hurt your self.

Job C: In this job, even though you work with animals all day, you can't ways under and what wrong with them.

Job D: In this job, you can sleep on the job, but it can get boring.

Job E: In this job, you can surf the Internet all day and night however, you can't go out with your friends.

2 Can you guess each of the jobs above?

Job A	Food taster
Job B	Window cleaner
Job C	Vet
Job D	Professional sleeper
Job E	Digital trend reader

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3 Fill the gaps with words from the box.

2 5 4 1 3  
 • qualification • positions • make a living • earn • role

- How much money does a pilot \_\_\_\_\_ every year?
- If you want to find a good job, it's important to have a high \_\_\_\_\_ like a university degree.
- A teacher's \_\_\_\_\_ in a student's life is important because a teacher helps students both inside and outside the classroom.
- It's difficult to \_\_\_\_\_ as an artist because not many people spend money on paintings or artwork nowadays.
- Etisalat is opening a new branch so they need to fill different \_\_\_\_\_. They need new secretaries and receptionists.

4 Describe a job. Say the positive and negative things about the job, but don't say what you actually have to do or the name of the job. Can your friends guess the job?

In this job, you are outdoors and around nature. You can smell the flowers and grass.
However, it can get hot in summer and the mosquitoes can be nasty!

\* in this job you will go to different places and learn about these places. Also, you will tell people about. but, maybe you can't see your friends and your family. your vaca will be very short and you will work 12 hours a day.

↑ أو تكبون كتيوا هيا كتيوا



\* in this job, you can eat a food and ice cre for free but you must be ready for get very bad.  
 \* in this job, even though you work with animals all you will enjoy with the animals, but will bear animals dropping.

# Lessons 10–11 What about becoming a ...

- 1 Read and write short answers to the questions in the questionnaire.

## What will you do in the future?

- What sort of person are you? What three adjectives would you use to describe yourself? I am caring hard working and smart
- What are you interested in? I am interested in working with animal.
- Are you an indoor person or an outdoor person? I am an indoor person
- How do you feel about taking risks? I am interested in taking
- Do you think you will go to university? yes of course
- Are you good at working in a team? yes, I am
- How much time do you spend on a computer each day? I spend 4 hours on the computer each day
- Would you like to have your own business, or would you be happy to work for someone else? I would like to own my own business.
- Would you consider working as a volunteer? yes, I would.
- What are your ambitions? I would like to own my own pet

- 2 Write a personal profile based on your answers in Activity 1.

- Describe yourself, **but don't say your name** – just say what sort of person you are.
- Say what you're good at.
- Say what you're interested in.
- Say what job you hope you will have in the future.

I'm easy-going, patient and quite creative. I'm not an outdoor person. I'm good at working in a team. I'm interested in designing clothes and in making them, so I'd really like to work in fashion. I hope I'll have a job working for a famous fashion designer.

I'm independent hard-going and honest person. I working alone. I'm interested in science and math, I'd really like to work in medicine. hope I'll have a job working with a famous doctor.

### Vocabulary

A **personal profile** is a short description of who you are and what you're like.

### Writing tip

When you write your personal profile, use language like

- I'm interested in ...*
- By the time I'm (25), ...*
- I don't mind ...*
- I enjoy ...*
- I'd like to/I'd love to ...*
- I hope that ...*

3 Which jobs are these people talking about? Complete what they're saying with the correct word.

1 It's a good job because you can earn a lot of money, but I'm also interested in helping people when they're in trouble. By the time I'm 20, I hope I'll be studying Law at university. It'll be a lot of work, but it'll be worth it in the end. By the time I'm 30, I hope I'll be a successful

lawyer

2 It's a fantastic job, but you never have a break. My plan is to go to university when I'm 18 and then I'll try to find work in a local newspaper. I don't mind just writing articles about the news in my Emirate to begin with. That's the way you learn. By the time I'm 25, I think I'll be a successful

journalist. I'll travel around the UAE and report on what's happening in all our Emirates!

3 I'm really interested in clothes and I enjoy creating new styles. I want to do a university course that's practical. I'd love to do work experience in Milan with one of the top names. I don't mind doing basic jobs to start with, if it helps me to learn about the industry. I hope that by the time I'm 30, I'll be a top fashion designer myself and that I'll be selling the clothes I make from my own shop.

4 Read the information below about becoming a vet. Then answer the questions.

## So you want to be a vet?

You need to care about animals. You need to be strong and be able to make decisions. You need to be good at solving problems too. It's also important to have good communication skills, so that you can talk to the animals' owners. And you need to be able to write good letters and emails. It takes five years to study to be a vet. To study veterinary medicine at university, you will need qualifications in biology, chemistry and another subject, such as maths. It's a good idea to get work experience on farms, in veterinary clinics, at riding stables or in animal homes. This will show that you're really keen on becoming a vet and it will help you to get a place on a university course. Being a vet means working long hours, doing a lot of office work and being on call at night for emergencies. However, it's quite a well-paid job and you are helping to improve the health and happiness of animals.

- 1 What sort of person do you need to be? strong and decisive
- 2 What skills do you need?
- 3 Do you need a university degree to do this job?
- 4 What qualifications do you need to be accepted on a university course?
- 5 What else is useful if you want to get on to university course?
- 6 How long is the course? 5 years
- 7 Is the job well paid? yes, it is
- 8 What's good about the job?
- 9 Are there any disadvantages?

# Lessons 12–13 Looking for work

1 Match the two halves to make one sentence.

**A**

- 1 I really enjoy working with my **colleagues** *g*
- 2 Our shop needs new **employees** *f*
- 3 If you want to work as a Sales Representative *b*
- 4 When you work in a hotel *d*
- 5 We only sell in the UAE for now *c*
- 6 The company is offering some very interesting **benefits** *a*
- 7 The sign on the door says 'staff only' *e*

**B**

- a* like a company car and a company credit card.
- b* it's **essential** that you have good communication skills.
- c* but we're looking for **potential** clients in the Gulf Area.
- d* you have the **opportunity** to meet interesting people.
- e* so only the people who work here can use that room.
- f* so we are advertising to find the right people.
- g* because they're all very helpful and friendly.

2 Now use four of the words in bold in Activity 1 to make sentences of your own.

- 1 *My school have a 4 staff rooms.*
- 2 *My father's salary is benefits.*
- 3 *the home work is very essential for the students.*
- 4 *I have another opportunity to share my idea with my teacher.*



3 Reorder this jumbled application email.

To recruitment@AdUAE.ae  
From Hamda Bin Salem

a Also, I have a degree in Graphic Arts so I can use different design software programmes.  
b Thank you in advance for your attention.  
c I would be a good choice for this position because I am very creative and I enjoy working with computers.  
d Best regards  
e I would like to apply for the position of Graphic Designer.  
f I have attached my CV so please feel free to contact me for any further information.  
g Dear Sirs

Hamda Bin Salem

1 g 2 e 3 c 4 a 5 f 6 b 7

4 Write an application letter for one of the jobs advertised on page 104 of the Coursebook.

Writing tip

When we write a formal letter or email, we do not use contractions or exclamation marks.



To recruitment@AdUAE.ae  
From Ali Hamad

Dear sir,  
I would like to apply for the position of doctor. I would be a good choice for this position because I love this position and want to help the people. I have attached my CV so please feel free to contact me for any further information.  
Thank you in advance for your attention.

Best regards,  
Ali



## Lesson 15 Big fish, small fish?

- 1 Look at the essay below. Match the topic sentences to the right paragraphs.
- a In conclusion, I believe that even though money can help us have a better life, it cannot make us completely happy.
  - b It is not easy to decide whether it is better to have a job that you enjoy doing, even if the pay is low, or earn a high salary, even if the job is not very interesting.
  - c Young people often want a high salary so they can buy everything they can think of.
  - d However, I do not agree with this idea.

### What's more important, a high salary or an interesting job?

- 1 b Some people say that if you do not have money, you cannot be happy. However, others think that money cannot buy you happiness, especially if you hate your job. In this essay, I will consider both sides and then give my own opinion.
- 2 c They dream of having beautiful objects such as a big house, a fast car and other things that will make them happy. It is also important for them to have a high position in the eyes of their friends and family. So these young people believe that it is more important to have a good salary in life.
- 3 d There are many rich people who are not happy because they have big problems looking after their money and their companies. Also, if their jobs are not interesting, they will spend their days doing something they do not enjoy and waste their lives away.
- 4 a If you look for a job which matches your skills and interests, you will enjoy spending time at work, even if the salary is low. We spend a very big part of our lives at work so we must make sure that we enjoy what we are doing every day.

- 2 Now write your own answer to the question above.

I will choos an interesting job because if you love what you are doing you will would with all sinconty and trust so the campany will give you Promo honor advancement will salary higher them yours.

## Lessons 1-2 All you need

1 Match the words and phrases to their definitions.

- |                          |   |
|--------------------------|---|
| 1 convenient <i>d</i>    | a not modern  |
| 2 downside <i>f</i>      | b someone's way of living   |
| 3 a good deal <i>h</i>   | c a pleasant extra thing  |
| 4 old-fashioned <i>a</i> | d easy to use, or easy to get to  |
| 5 lifestyle <i>b</i>     | e to do something at one time only                                      |
| 6 a day out <i>g</i>     | f a bad thing about a situation   |
| 7 bonus <i>c</i>         | g a day that you spend somewhere that is not your home, usually for fun |
| 8 in one go <i>e</i>     | h when you pay a low price for something                                |



2 Reorder the words to make sentences.

- 1 opinion, / the / way / in / to / shop / my / this / best / is  
*in my opinion, this is the best way to shop.*
- 2 house / leave / one / thing, / that / you / is / good / have to / don't / your  
*one good thing, is that you don't have to leave your house*
- 3 different / things / you / many / so / buy / can  
*You can buy so many different things.*
- 4 a / it's / deal / possible / really / good / to get  
*It's possible to get a really good deal.*

3 Write one more positive sentence about each of these types of shopping.

- 1 Supermarket shopping  
*they buy things in one go.*
- 2 Online shopping  
*easy and saves times.*
- 3 Shopping at the mall  
*You can spend all the days out.*
- 4 Shopping at a market  
*You can touch items, you can get good deals.*

# Lessons 3-4 Special offers

1 Write the names of the supermarket sections on the signs.

- ⑧ • bakery    ① • dairy products    ④ • frozen foods    ⑧ • health and beauty
- ③ • home baking    ⑤ • household and cleaning    ② • stationery    ⑦ • tinned foods

1

←

dairy products

→

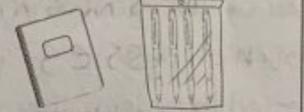


2

←

stationery

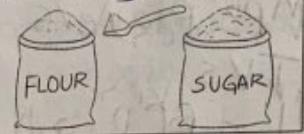
→



3

home baking

→



4

Frozen foods

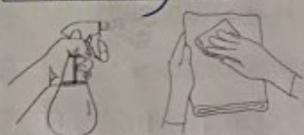
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5

household and cleaning

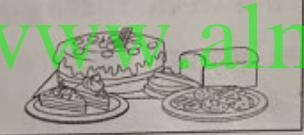
→



6

bakery

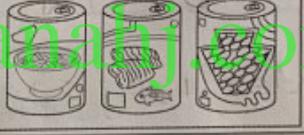
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7

tinned foods

→



8

health and beauty

→



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2 In which section of the supermarket would you find the following? Write the number of the section from Activity 1 beside each item.

a bag of sugar	3	a carton of ice cream	4
a bar of soap	8	a carton of milk	1
a bottle of shampoo	8	four tins of tomatoes	7
a bottle of washing-up liquid	5	250g of butter	1
six bread rolls	6	a notebook	2